

Interim Board Meeting

Date: December 6, 2019

Attendees: Michael Beer, Roy Isbister, Tamjid Rahman, Ivan Marques, Joe Ralston (accountant)

Agenda

1. Financial review
2. 2020 Budget
3. Election of the Chair
4. Other roles that board members can take in short term

Discussions

The discussions were mainly about finance review and the 2020 budget: There still is a need to have a simple finance chart for the IB and the CWG as well as a monthly cash flow update. Control Arms does not do a full audit, only project-based.

Ivan Marques nominated himself as a possible chair of the IB, with the idea of having co-chairs, and being aware that all legal obligations go to the fiscal sponsor (Nonviolence International), not the Chair in the case of Control Arms. Finally, IB members decided to postpone the election of a chairperson to a meeting with the whole IB membership. The IB identified the need to communicate to donors, stakeholders and the campaign.

Agreement and next steps

Joe Ralston (accountant), Roy Isbister and Ivan will work on a 2020 budget with cash flow components, noting current difficulties with projection of grants and balancing expenditures between project and fixed costs.

Election of the chair and the following committees: HR, Finance, Communication